CUSTOMER REGISTER DATA PROTECTION STATEMENT

1. Register controller

Kuopion Rakenneasennus Oy

Takojantie 16, 70900 TOIVALA

Contact person for matters concerning the register

Mirva Tilles tel. +358 40 736 1916, mirva.tilles@rakenneasennus.fi

Merja Tilles tel. +358 40 542 2908, merja.tilles@rakenneasennus.fi

2. Name of the register

Kuopion Rakenneasennus Oy customer register

3. Data content of the register

Kuopion Rakenneasennus Oy's customer register consists of companies and private individuals who have

requested contact to provide services. The register contains the following information:

• name, contact details (address, telephone number, email address)

• business ID

4. Purpose of processing personal data

We use personal data to make offers and provide our services.

We use the information we collect to manage and maintain customer relationships and to enable the

contacts required for the service.

5. Groups of recipients of personal data

The customer's personal data is processed only by the controller and is not disclosed to third parties.

6. Transfer of personal data outside the EU

Personal data will not be transferred outside the EU or the European Economic Area.

7. Data processing periods

As a rule, personal data will be processed if we consider the customer relationship to be valid.

Otherwise, the data will be stored for the period specified by law. The controller is obliged to

store accounting records for the period specified in the Accounting Act (Chapter 2, Section 10).

8. Rights related to privacy protection

The data subject has the right to check the information stored in the register concerning him or her and the right to request

correction of incorrect or incomplete information.

The data subject may request the restriction of processing or the erasure of personal data if the processing is not

necessary and the data is not needed for the purposes for which it was collected.

It should be noted that the controller may have a legal or other legitimate interest in not deleting

the requested data. The controller is obliged to retain accounting records for the period specified in the Accounting Act (Chapter 2, Section 10).

Requests in this regard must be submitted in person or in writing to the contact person mentioned in section 1.

9. Principles of register protection

Personal data is treated as confidential. The equipment and data communications network on which the register and the

Related personal data are located and are protected by firewalls and passwords. Access to the register requires a personal user ID and password.